

Final: March 18, 2014

**MEETING OF THE BOARD OF DIRECTORS OF THE WATER AUTHORITY OF GREAT NECK NORTH HELD ON FEBRUARY 10, 2014, AT 50 WATERMILL LANE, GREAT NECK, NEW YORK.**

**PRESENT:**

Michael C. Kalnick, Chairperson  
Edward Causin, Director  
Carol Frank, Director  
Dr. Dan Levy, Director  
Susan Lopatkin, Director  
Steven Weinberg, Director

Village of Kings Point  
Village of Great Neck Estates  
Town of North Hempstead  
Village of Saddle Rock  
Village of Kensington  
Village of Thomaston

**ALSO PRESENT:**

Robert Graziano, Deputy Chairperson  
Gregory Graziano, Superintendent  
Kathleen Friend, Treasurer  
Stephen Moriarty, Assistant Superintendent  
Lisa Schlichting, Secretary  
Stephen Limmer, Counsel

Bill Merklin

Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
Ackerman, Levine, Cullen, Brickman &  
Limmer, LLP  
Dvirka & Bartilucci, Consulting Engineer

**NOT PRESENT:**

Howard Miskin, Vice Chairperson  
Jean Celender, Director  
Ralph J. Kreitzman, Director  
Robert McCormack, Supervisor, Water  
Plant Operations

Water Authority of Great Neck North  
Village of Great Neck Plaza  
Village of Great Neck  
Water Authority of Great Neck North

The Board meeting was called to order at 6:00 p.m. Five members, (Chairperson/Director Kalnick, Directors Causin, Frank, Levy, and Lopatkin) were present, constituting a quorum.

On behalf of the Board, Chairperson Kalnick welcomed Carol Frank to the Board of Directors.

On the motion of Director Levy, seconded by Director Lopatkin, by Resolution #14-02-01, the Board acknowledged that the Minutes of the Board's January 13, 2014, meeting were reviewed by the Directors and were approved, with the following changes to page 3:

First paragraph:

- "submitted his proposed response to the Annual Performance Review" was changed to "submitted his draft of the Annual Performance Review"

Second paragraph:

- "annually just to have" was changed to "annually to have"
- "In the event that the Authority cannot run one or all of the generators the Authority has the right to" was changed to "The Authority has the right to"

The vote was 5 for, 0 against, 0 abstentions.

On the motion of Director Levy, seconded by Director Lopatkin, by Resolution #14-02-02, the Board acknowledged that the Abstract of Claims was reviewed by the Directors and the Abstract was approved. The vote was 5 for, 0 against, 0 abstentions. A copy of the Abstract is on file with the Secretary.

On the motion of Director Levy, seconded by Director Lopatkin, by Resolution #14-02-03, the Board acknowledged that the Treasurer's Monthly Report was reviewed by the Directors and the Report was accepted. The vote was 5 for, 0 against, 0 abstentions. A copy of the Report is on file with the Secretary.

Bill Merklin presented the Engineer's Report:

Philip Ross Industries, Inc. is working on the punch list for the Packed Tower Aeration Treatment System at Community Drive to close out the project.

Work is underway for the Electrical Improvements for Well 10A at Ravine Road. Hinck Electrical Contractor, Inc. has completed the demolition and is waiting for the building renovation work to be completed and for the major equipment to be delivered.

D&B Engineers and Architects, P.C. ("D&B"), is working on the draft contract documents and the 60 percent design phase for the Rehabilitation of Well 11A at Watermill Lane.

Bancker Construction Corp. completed work on the Water Main Improvements at Cricket Lane and Pond Road. D&B is working on a separate bid document for the Kings Point Road portion of the project, which is scheduled to begin in the spring.

The Water Main Improvements for the proposed Nassimi Property Subdivision at 102 Kings Point Road have been completed. D&B received Nassau County Department of Health approval to place the water main into service. The asphalt restoration will be performed in the spring.

Bill Merklin reviewed the adequacy of the 2014 insurance of the Authority and concurred that it was adequate and in accordance with the requirements of the Bond Resolution adopted April 21, 2008. On the motion of Director Levy, seconded by Director Causin, by Resolution #14-02-04, the Board accepted the Annual Insurance Certification for 2014 from the

Consulting Engineer and instructed the Treasurer to file the Certification with the Trustee. The vote was 5 for, 0 against, 0 abstentions.

Gregory Graziano presented the Superintendent's Report:

Superintendent Graziano advised the Board that the Hydrants, Valves, and Fittings contract with T. Mina Supply Inc., Joseph G. Pollard Co, Inc., and Blackman Plumbing Supply Co., Inc., expires on May 31, 2014 and recommended that it be put out for bid. On the motion of Director Lopatkin, seconded by Director Levy, by Resolution #14-02-05, the Board approved putting the Hydrants, Valves, and Fittings contract out for bid. The vote was 5 for, 0 against, 0 abstentions. The notice to bidders will be placed in the Great Neck Record and the bid document will be posted on the Authority's website.

The Board of Directors previously approved a project to upgrade the GIS and SCADA systems. The Superintendent advised that during the upgrade some residual benefits to the office billing system were also realized. In an effort to assure transparency and clarity of dollars spent, Superintendent Graziano requested that the budget title be changed from SCADA system/GIS to SCADA/GIS/Office Billing. The billing system needs to be upgraded because as of April, Windows XP will no longer be supported by Microsoft. No additional monies are being requested, or will be needed, from what were originally budgeted. On the motion of Director Levy, seconded by Director Lopatkin, by Resolution #14-02-06, the Board approved modifying the budget title from SCADA system/GIS to SCADA/GIS/Office Billing. The vote was 5 for, 0 against, 0 abstentions.

Director Weinberg entered the meeting at 6:18 p.m.

Director Causin presented the Governance Committee Report:

On the motion of Director Causin, the Board meeting was temporarily adjourned at 6:20 p.m. so that the Governance Committee could meet. After the conclusion of the Governance Committee meeting, at 6:25 p.m. the Board meeting resumed.

Director Causin advised the Board that the Governance Committee had reviewed the Summary of the Self Evaluation forms for Calendar Year 2013 submitted by each of the Directors and unanimously voted to approve it. On the motion of Director Causin, seconded by Director Weinberg, by Resolution #14-02-07, upon the recommendation of the Governance Committee, the Board approved the Summary of the Evaluation of Board of Directors and authorized its filing with the Authority Budget Office. The vote was 6 for, 0 against, 0 abstentions.

Director Causin informed the Board that the Governance Committee had reviewed and recommended to the Board for approval the revisions to the Authority's Disposition of Property Policy proposed by the Authority's General Counsel in order to comply with Authorities Budget Office Policy Guidance No. 14-01, which was issued on January 28, 2014. Copies of the proposed revisions had been distributed with the Board packet to the Directors in advance of the meeting for their review. On the motion of Director Causin, seconded by Director Weinberg, by Resolution #14-02-08, the Board approved the adoption of the proposed revision of the Disposition of Property Policy. The vote was 6 for, 0 against, 0 abstentions. A copy of the policy, as revised, is on file with the Secretary and will be posted on the Authority's website.

On the motion of Director Lopatkin, seconded by Director Weinberg, by Resolution

#14-02-09, the Board appointed Director Levy to fill the unexpired 3-year term of Director Birnbaum on the Audit Committee. The said term expires on December 31, 2015. The vote was 6 for, 0 against, 0 abstentions.

On the motion of Director Lopatkin, seconded by Director Weinberg, by Resolution #14-02-10, the Board adjourned for advice of counsel at 6:30 p.m. The Board emerged at 6:40 p.m. On the motion of Director Lopatkin, seconded by Director Weinberg, by Resolution #14-02-11, the meeting was adjourned at 6:45 p.m.

The next Board of Directors Meeting is scheduled for:  
Monday, March 17, 2014 at 6:00 p.m.