

Final: April 22, 2014

**MEETING OF THE BOARD OF DIRECTORS OF THE WATER AUTHORITY OF GREAT NECK NORTH HELD ON MARCH 17, 2014, AT 50 WATERMILL LANE, GREAT NECK, NEW YORK.**

**PRESENT:**

Michael C. Kalnick, Chairperson  
Edward Causin, Director  
Jean Celender, Director  
Carol Frank, Director  
Ralph J. Kreitzman, Director  
Susan Lopatkin, Director  
Steven Weinberg, Director

Village of Kings Point  
Village of Great Neck Estates  
Village of Great Neck Plaza  
Town of North Hempstead  
Village of Great Neck  
Village of Kensington  
Village of Thomaston

**ALSO PRESENT:**

Robert Graziano, Deputy Chairperson  
Kathleen Friend, Treasurer  
Stephen Moriarty, Assistant Superintendent  
Lisa Schlichting, Secretary  
Robert McCormack, Supervisor, Water  
Plant Operations  
Stephen Limmer, Counsel  
  
Bill Merklin

Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
  
Ackerman, Levine, Cullen, Brickman &  
Limmer, LLP  
Dvirka & Bartilucci, Consulting Engineer

**NOT PRESENT:**

Dr. Dan Levy, Director  
Howard Miskin, Vice Chairperson  
Gregory Graziano, Superintendent

Village of Saddle Rock  
Water Authority of Great Neck North  
Water Authority of Great Neck North

The Board meeting was called to order at 6:02 p.m. Six members, (Chairperson/Director Kalnick, Directors Causin, Celender, Frank, Kreitzman, and Lopatkin) were present, constituting a quorum.

On the motion of Director Causin, seconded by Director Lopatkin, by Resolution #14-03-01, the Board acknowledged that the Minutes of the Board's February 10, 2014, meeting were reviewed by the Directors and were approved. The vote was 6 for, 0 against, 0 abstentions.

On the motion of Director Causin, seconded by Director Lopatkin, by Resolution #14-03-02 the Board acknowledged that the Abstract of Claims was reviewed by the Directors and the Abstract was approved. The vote was 6 for, 0 against, 0 abstentions. A copy of the Abstract is on file with the Secretary.

On the motion of Director Causin, seconded by Director Kreitzman, by Resolution #14-03-03, the Board acknowledged that the Treasurer's Monthly Report was reviewed by the Directors and the Report was accepted. The vote was 6 for, 0 against, 0 abstentions. A copy of the Report is on file with the Secretary.

Director Kreitzman advised the Board that the Audit Committee reviewed the Draft Audit Report submitted by Satty, Levine & Ciacco, CPAs, P.C., and found it to be satisfactory, pending some minor changes, that the Board discussed and agreed upon, including, among other changes, Director Causin's recommendation that the reference to the Authority's contribution to retiree health benefits in paragraph 2 on page 25 be amended to include the time period and contribution. Director Causin questioned why the administrative operating expenses on page 12 had increased by \$161,429.00, and asked if purchasing Certificates of Deposit were a viable option to obtain higher interest rates. The Treasurer advised Director Causin that she would furnish a breakdown of the administrative operating expenses, and would research Certificates of Deposit options. On the motion of Director Kreitzman, seconded by Director Lopatkin, by Resolution #14-03-04, the Board accepted, as final, the Audited Financial Statements for the years ended December 31, 2013 and 2012, with the amendments agreed upon by the Directors, and instructed the Treasurer to file the Audit, after the amendments were made, as required by law. The vote was 6 for, 0 against, 0 abstentions. A copy of the Audit Report, after it is amended, will be on file with the Secretary and posted on the Authority's website.

Director Weinberg entered the meeting at 6:10 p.m.

Bill Merklin presented the Engineer's Report:

Philip Ross Industries, Inc. is working on the punch list for the Packed Tower Aeration Treatment System at Community Drive to close out the project.

Work is underway for the Electrical Improvements for Well 10A at Ravine Road. Hinck Electrical Contractor, Inc. installed and wired the new Motor Control Center. Public Service Electric and Gas Company completed the connection of the new electric service. Start-up of the electric service will be scheduled shortly.

D&B Engineers and Architects, P.C. ("D&B"), is working on the draft contract documents for the Rehabilitation of Well 11A at Watermill Lane and has submitted the 60 percent design to the Authority for review.

Bancker Construction Corp. completed work on the Water Main Improvements at Cricket Lane and Pond Road. D&B submitted the bid document for the Kings Point Road portion of the project to the Authority for review.

The Water Main Improvements for the proposed Nassimi Property Subdivision at 102 Kings Point Road have been completed. D&B received Nassau County Department of Health ("NCDH") approval to place the water main into service. The asphalt restoration will be performed in the spring.

Deputy Chairperson Graziano presented the Superintendent's Report:

Pace Analytical Services, Inc. (previously called Eco Test Labs, Division of H2M Labs, Inc.) agreed to extend its Agreement for Laboratory Services through May 31, 2015, at its current prices, with the addition of ten new categories. The new categories for testing are required by the NCDH and the Environmental Protection Agency. Deputy Chairperson Graziano, on behalf of the Superintendent, recommended approval of the Agreement, and advised that a budget increase of \$40,000.00 was necessary to cover the costs for the additional testing. Because the increase was a substantial increase and it was for the testing of contaminants that were not included in the Pace bid, the question was raised as to whether the change required a new competitive bid. The Deputy Chairperson, on behalf of the Superintendent, stated that the recent requirement was unforeseen and the testing is required to be performed before the competitive bidding process can be completed. Moreover, the Deputy Chairperson stated that the Superintendent was not sure if there were other laboratories within the geographic area that could perform the required tests. Based upon the foregoing, Counsel Stephen Limmer opined that since Pace had obtained its contract by competitive bidding, there may not be other laboratories within the geographic area that could perform the required tests, and the recent and unforeseen imposition of the requirement required that the tests be performed before competitive bidding could be completed, that the Superintendent should attempt to obtain at least two additional bids to determine if Pace was proposing the lowest price for the ten new tests, and, if he could not obtain a lower price within sufficient time to perform the tests by the date required, to authorize Pace to perform the tests at the prices it proposed. If the Superintendent could obtain a lower price for the tests, the Superintendent should be authorized to contract with the lowest bidder that he could find to perform the tests by the required date. Director Frank asked for additional information with regard to the ten new contaminants for which testing was now required. Assistant Superintendent Moriarty said that he would provide that information to Director Frank and copy the other directors. On the motion of Director Kreitzman, seconded by Director Celender, by Resolution #14-03-05, the Board approved:

1. A budget increase of \$40,000.00 for laboratory testing;
2. Extending the Agreement for Laboratory Testing Services with Pace Analytical Services, Inc., through May 31, 2015.
3. Awarding the contract for the testing of the ten new categories required by the NCDH and the Environmental Protection Agency, to Pace Analytical Services, Inc. at its proposed prices or such other laboratory from whom the Superintendent may obtain the lowest bid in sufficient time to perform the required tests.

The vote was 7 for, 0 against, 0 abstentions. Copies of the Agreement are on file with the Secretary.

The Deputy Chairperson informed the Board that the Annual Drinking Water Quality Report for the year ending December 2013 will start mailing to residents on March 18, 2014. Copies of the Annual Drinking Water Quality Report will be on file with the Secretary and will be posted on the Authority's website.

On the motion of Director Celender, seconded by Director Lopatkin, by Resolution #14-03-06, the meeting was adjourned at 6:48 p.m.

The next Board of Directors Meeting is scheduled for:  
Monday, April 21, 2014 at 6:00 p.m.