

Final: December 9, 2014

**MEETING OF THE BOARD OF DIRECTORS OF THE WATER AUTHORITY OF GREAT NECK NORTH HELD ON NOVEMBER 17, 2014, AT 50 WATERMILL LANE, GREAT NECK, NEW YORK.**

**PRESENT:**

Michael C. Kalnick, Chairperson  
Edward Causin, Director  
Jean Celender, Director  
Carol Frank, Director  
Ralph J. Kreitzman, Director  
Dr. Dan Levy, Director  
Susan Lopatkin, Director

Village of Kings Point  
Village of Great Neck Estates  
Village of Great Neck Plaza  
Town of North Hempstead  
Village of Great Neck  
Village of Saddle Rock  
Village of Kensington

**ALSO PRESENT:**

Robert Graziano, Deputy Chairperson  
Gregory Graziano, Superintendent  
Stephen Moriarty, Assistant Superintendent  
Christine Skrypek, Treasurer  
Lisa Schlichting, Secretary  
Robert McCormack, Supervisor, Water  
Plant Operations  
Stephen Limmer, Counsel  
  
Bill Merklin  
Randolph J. Mayer, Bond Counsel  
Uyen Poh, Bond Counsel  
Richard Tortora

Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North

Ackerman, Levine, Cullen, Brickman &  
Limmer, LLP  
Dvirka & Bartilucci, Consulting Engineer  
Fulbright & Jaworski LLP  
Fulbright & Jaworski LLP  
Capital Markets Advisors, LLC

**NOT PRESENT:**

Howard Miskin, Vice Chairperson  
Steven Weinberg, Director

Water Authority of Great Neck North  
Village of Thomaston

The Board meeting was called to order at 6:20 p.m. Seven members, (Chairperson/Director Kalnick, Directors Causin, Celender, Frank, Kreitzman, Levy, and Lopatkin) were present, constituting a quorum.

On the motion of Director Levy, seconded by Director Kreitzman, by Resolution #14-11-01, the Board acknowledged that the Minutes of the Board's October 20, 2014, meeting were reviewed by the Directors and the Minutes were approved, with the following changes on page 6:

"Director Causin advised that the Public Authorities Act recommends using both an internal and external Auditor and that the Authority has always made every effort to prevent errors and malfeasance" was changed to "Superintendent Graziano advised that the Public Authorities Act recommends using both an internal and external Auditor and that the Authority has always made every effort to prevent errors and malfeasance".

"Director Kreitzman noted that SL&C works with the Village of Great Neck and charges the Village a higher price than the price it is proposing to the Authority because the Village does not use an internal auditor" was changed to "Director Kreitzman noted that SL&C was charging less because the Authority works with an internal auditor".

The vote was 7 for, 0 against, 0 abstentions.

On the motion of Director Levy, seconded by Director Lopatkin, by Resolution #14-11-02, the Board acknowledged that the Abstract of Claims was reviewed by the Directors and the Abstract was approved. The vote was 7 for, 0 against, 0 abstentions. A copy of the Abstract is on file with the Secretary.

On the motion of Director Celender, seconded by Director Lopatkin, by Resolution #14-11-03, the Board acknowledged that the Treasurer's Monthly Report was reviewed by the Directors and the Report was accepted. The vote was 7 for, 0 against, 0 abstentions. A copy of the Report is on file with the Secretary.

Bill Merklin presented the Engineer's Report:

The asphalt paving, which he had thought would be completed by tonight's meeting, will be completed by next week. One of the necessary pieces of equipment to perform the work had broken down. A punch list is being prepared for the Electrical Improvements for Well 10A at Ravine Road.

D&B Engineers and Architects, P.C. is in the process of modifying the contract documents for the rebidding of the Rehabilitation of Well 11A at Watermill Lane to separate Well Construction from General Construction. Provisions that are required for the New York State Environment Facilities Corporation's ("EFC") funding will be included in the contract documents.

Work has commenced on the Water Main Improvements on Martin Court, Grassfield Road, and Kings Point Road.

Design work has been completed and the contract for construction will be bid in the spring of 2015 for the Woodland Place Development Water Main Improvements.

Superintendent Graziano presented the Superintendent's Report:

Director Causin suggested that the Authority be proactive in regard to the issue of brown water in resident's homes. The Board recommended that the Authority issues a press release and post information on the Authority's website that addresses brown water.

Randolph Mayer, from Fulbright & Jaworski LLP, Bond Counsel, and his associate Uyen Poh reviewed the Water Authority of Great Neck North Series Resolution with the Board. The resolution is for the issuance of the Authority's Water System Revenue Bonds, Series 2015, in an aggregate amount not to exceed \$15,500,000. The bond resolution is necessary to implement the EFC Storm Mitigation Loan Program financing. The financing from EFC is an extremely unusual opportunity offered to the Authority, in that it is comprised of a **25% grant and a 75% zero interest bond**. The combination of the, perhaps unique, financing from EFC and the favorable rates in the current market will allow the Authority to replace certain equipment that has exceeded its useful life at a significantly reduced cost to its ratepayers than could otherwise be expected. The projects slated for financing are:

- Well 2A                Raise Well Head above flood level
- Well 5                Raise Well Head above flood level
- Well 8                Raise Well Head above flood level
- Well 6                Raise Well Head above flood level/Back-up Generator Installation
- Well 10A            Back-up Generator Installation
- Well 11 A            Raise Well Head above flood level
- Portable Generator Replacement

The estimated costs, slightly below \$15,500,000, are as set forth in the following chart.

<b>Project Name</b>	<b>Construction</b>	<b>Engineering</b>	<b>Equipment</b>	<b>Other</b>	<b>Contingency</b>	<b>Total</b>
Well 2A	\$2,000,000	\$300,000	\$0	\$20,000	\$348,000	\$2,668,000
Well 5	\$1,250,000	\$188,000	\$0	\$20,000	\$218,000	\$1,676,000
Well 6	\$2,500,000	\$375,000	\$0	\$20,000	\$434,000	\$3,329,000
Well 8	\$2,000,000	\$300,000	\$0	\$20,000	\$348,000	\$2,668,000
Well 10A	\$1,000,000	\$150,000	\$0	\$20,000	\$175,000	\$1,345,000
Well 11A	\$2,000,000	\$300,000	\$0	\$20,000	\$348,000	\$2,668,000
Generator	\$0	\$75,000	\$500,000	\$20,000	\$89,000	\$684,000
	\$10,750,000	\$1,688,000	\$500,000	\$140,000	\$1,960,000	\$15,038,000

Only money needed for the aforesaid projects will actually be borrowed.

On the motion of Director Lopatkin, seconded by Director Levy, by Resolution #14-11-04, the Board approved the resolution for the issuance of the Authority's Water System Revenue Bonds, Series 2015, in an aggregate amount not to exceed \$15,500,000, related to the EFC Storm Mitigation Loan Program financing applications. The vote was 7 for, 0 against, 0 abstentions. A copy of the Resolution is on file with the Treasurer.

On the motion of Director Kreitzman, seconded by Director Lopatkin, by Resolution #14-11-05, the Board designated Superintendent Graziano as the Minority Business Officer. The purpose of the Minority Business Officer is to monitor compliance with established regulations regarding minority and women businesses related to the EFC's Storm Mitigation Loan Program. The vote was 7 for, 0 against, 0 abstentions.

On October 29, 2014 the Water Authority opened bids for its 2015 Maintenance of Grounds Contract. Three bids were submitted:

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>Total</u>
R&R Landscaping	\$ 32,037.00	\$ 32,492.00	\$ 32,655.00	\$ 97,184.00
Global Industrial Services, Inc.	\$ 27,075.00	\$ 27,904.00	\$ 28,741.00	\$ 83,720.00
Greens-Keeper of Nassau, Inc.	\$ 65,603.00	\$ 65,603.00	\$ 65,603.00	\$ 180,904.00

Global Industrial Services, Inc. is \$13,464.00 less over a three year period than R&R Landscaping, the Authority's current vendor. The 2014 cost was \$32,479.00. Based upon the Assistant Superintendent's review of its favorable references, the Superintendent recommended that the 2015 Maintenance of Grounds Contract be awarded to Global Industrial Services, Inc., the lowest responsible bidder. On the motion of Director Levy, seconded by Director Kreitzman, by Resolution #14-11-06, the Board awarded the 2015 Maintenance of Grounds Contract to Global Industrial Services, Inc., the lowest responsible bidder. The vote was 7 for, 0 against, 0 abstentions. Copies of the proposals are on file with the Secretary.

Superintendent Graziano requested the Board's approval for a budget transfer from the New/Replace Short Mains and Valves Budget (#13008) to the SCADA/GIS Budget (#06022), in the amount of \$45,000.00. The cost for the upgrade is \$16,900.00, but the Superintendent requested additional monies to cover any unforeseen issues that may arise with SCADA. On the motion of Director Lopatkin, seconded by Director Levy, by Resolution #14-11-07, the Board approved the budget transfer from the New/Replace Short Mains and Valves Budget (#13008) to the SCADA/GIS Budget (#06022), in the amount of \$45,000.00. The vote was 7 for, 0 against, 0 abstentions.

Eagle Control Corp. submitted its proposal to configure a new alarm dialer software to accommodate all existing SCADA alarms, phone book entries, and scheduling. The proposal includes the commissioning and testing of the new software and the decommissioning and removal of the existing software, with a one-year warranty. Superintendent Graziano advised the Board that the chronic failure of the current dialer necessitates that the software be upgraded. Eagle Control Corp. is one of the few providers of alarm dialer software in Nassau County, it has an excellent reputation, and he believes the only one with the necessary expertise and experience to warrant awarding the contract to design and install the alarm dialer software. On advice of counsel, since professional services were being provided based upon the expertise and experience of the proposer, based upon the statements by Superintendent Graziano, the usual requirements for seeking alternate proposals was not required. On the motion of Director Lopatkin, seconded by Director Levy, by Resolution #14-11-08, the Board awarded the contract for the SCADA alarm dialer system software, to Eagle Control Corp. The vote was 7 for, 0 against, 0 abstentions. A copy of the bid is on file with the Secretary.

On the motion of Director Levy, seconded by Director Lopatkin, by Resolution #14-11-09, the Board adopted the Nassau County Hazard Mitigation Plan. The Hazard Mitigation Plan is a documented evaluation that identifies vulnerabilities in specific regions to the effects of natural hazards that is a prerequisite for eligibility in applying for Federal aid to fund projects. The vote was 7 for, 0 against, 0 abstentions. A copy of the resolution is on file with the Secretary.

The Superintendent presented the proposal for the Joint Funding Agreement between the U.S. Geological Survey and the Authority. The agreement is in the amount of \$24,600.00, of which \$4,920.00 will be contributed by the U.S. Geological Survey and \$19,680.00 will be contributed by the Authority. The Agreement is for the operation of a cooperative groundwater monitoring program in Great Neck, New York, for the period October 1, 2014 to September 30, 2016. The Superintendent recommended that the proposal be approved. On the motion of

Director Levy, seconded by Director Frank, by Resolution #14-11-10, the Board approved the proposal from the U.S. Geological Survey for the Joint Funding Agreement. The vote was 7 for, 0 against, 0 abstentions. A copy of the agreement is on file with the Secretary.

On the motion of Director Levy, seconded by Director Lopatkin, by Resolution #14-11-11, the meeting was adjourned at 7:25 p.m.