

Final Minutes, as amended April 15, 2013

**MEETING OF THE BOARD OF DIRECTORS OF THE WATER AUTHORITY OF  
GREAT NECK NORTH HELD ON MARCH 18, 2013 AT 50 WATERMILL LANE,  
GREAT NECK, NEW YORK**

PRESENT:

Michael C. Kalnick, Chairperson  
Ellen Birnbaum, Director  
Edward Causin, Director  
Jean Celender, Director  
Ralph J. Kreitzman, Director  
Dr. Dan Levy, Director  
Susan Lopatkin, Director  
Steven Weinberg, Director

Village of Kings Point  
Town of North Hempstead  
Village of Great Neck Estates  
Village of Great Neck Plaza  
Village of Great Neck  
Village of Saddle Rock  
Village of Kensington  
Village of Thomaston

ALSO PRESENT:

Howard Miskin, Vice Chairperson  
Robert Graziano, Deputy Chairperson  
Gregory Graziano, Superintendent  
Kathleen Friend, Treasurer  
Stephen Moriarty, Assistant Superintendent  
Robert McCormack, Supervisor, Water  
Plant Operations  
Lisa Schlichting, Secretary  
Stephen Limmer, Counsel  
  
Bill Merklin

Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
Water Authority of Great Neck North  
  
Water Authority of Great Neck North  
Ackerman, Levine, Cullen, Brickman &  
Limmer, LLP  
Dvirka & Bartilucci, Consulting Engineer

ALSO PRESENT:

Howell Moskowitz

Robert Kessler Agency Insurance

The Board meeting was called to order at 6:00 p.m. Eight members, (Chairperson/Director Kalnick, Directors Birnbaum, Causin, Celender, Kreitzman, Levy, Lopatkin, and Weinberg) were present, constituting a quorum.

On the motion of Director Lopatkin, seconded by Director Weinberg, by Resolution #13-03-01, the Board approved the Minutes of the Board's February 11, 2013 meeting as amended. The vote was 8 for, 0 against, 0 abstentions.

On the motion of Director Lopatkin, seconded by Director Weinberg, by Resolution #13-03-02, the Board acknowledged that the Abstract of Claims was reviewed by the Directors and the Abstract was approved. The vote was 8 for, 0 against, 0 abstentions. A copy of the Abstract is on file with the Secretary.

On the motion of Director Lopatkin, seconded by Director Weinberg, by Resolution #13-03-03, the Board acknowledged that the Treasurer's Monthly Report was reviewed by the Directors and the Report was accepted. The vote was 8 for, 0 against, 0 abstentions. A copy of the Report is on file with the Secretary.

Director Kreitzman advised the Board that the Audit Committee met to review and discuss the Audit Report submitted by Satty, Levine & Ciacco, CPAs, P.C., and found it to be satisfactory, pending some minor changes, that the Board discussed and agreed upon. On the motion of Director Kreitzman, seconded by Director Lopatkin, by Resolution #13-03-04, the Board accepted, as final, the amended Audited Financial Statements for the years ended December 31, 2012 and 2011, and instructed the Treasurer to file the Audit as required by law. The vote was 8 for, 0 against, 0 abstentions. A copy of the Audit Report is on file with the Secretary and is posted on the Authority's website.

Bill Merklin presented the Engineer's Report:

The Nassau County Department of Health ("NCDH") approved Well 13 at Community Drive for operation through the new facility. Philip Ross Industries, Inc. has begun the process of connecting Wells 12 and 14 to the new treatment system.

D&B Engineers and Architects, P.C. ("D&B") will issue the bidding contract documents in April for Electrical Improvements to Well 10A at Ravine Road.

The Water Main Improvements at the United States Merchant Marine Academy in Kings Point are completed with the exception of the asphalt restoration, which will begin in the spring when the asphalt plants open.

D&B has begun the design work for Well 11A at Watermill Lane.

Gregory Graziano presented the Superintendent's Report:

Eco Test Labs, a division of H2M Labs, Inc., agreed to extend its Agreement for Laboratory Testing Services through May 31, 2014 without any price increases. Superintendent Graziano recommended approval of the renewal. On the motion of Director Causin, seconded by Director Weinberg, by Resolution #13-03-05, the Board approved extending the Agreement for Laboratory Testing Services with Eco Test Labs, a division of H2M Labs, Inc., through May 31, 2014, at the prices quoted in Eco Test's February 14, 2013 letter. The vote was 8 for, 0 against, 0 abstentions. Copies of the Agreement and letter are on file with the Secretary.

The Superintendent presented the calculation for the weighted vote for the next four years based upon the water supplied by the Authority to the owners, tenants, occupants, and other water users in the municipalities within the Authority District during the 2011 and 2012 calendar years. On the motion of Director Weinberg, seconded by Director Levy, by Resolution #13-03-06, the Board confirmed the weighted voting for the period April 1, 2013 through March 31, 2017 as outlined below. The vote was 8 for, 0 against, 0 abstentions.

	<u>2011</u>	<u>2012</u>	<u>2 Year Total</u>
Village of Kings Point	569,334	613,431	1,182,765
Village of Great Neck	413,246	441,218	854,464
Village of Great Neck Plaza	225,098	245,311	470,409
Village of Great Neck Estates	197,670	206,080	403,750
Town of North Hempstead	122,043	129,028	251,071
Village of Kensington	86,409	86,155	172,564
Village of Saddle Rock	61,255	62,235	123,490
Village of Thomaston	<u>7,618</u>	<u>8,532</u>	<u>16,150</u>
	1,682,673	1,791,990	3,474,663

		New Weighted <u>Vote %</u>	Former Weighted <u>Vote %</u>	<u>Change</u>
Village of Kings Point	1,182,765	34.0%	34.3%	-0.3%
Village of Great Neck	854,464	24.6%	24.5%	0.1%
Village of Great Neck Plaza	470,409	13.5%	12.7%	0.8%
Village of Great Neck Estates	403,750	11.6%	11.7%	-0.1%
Town of North Hempstead	251,071	7.2%	7.9%	-0.7%
Village of Kensington	172,564	5.0%	5.0%	0.0%
Village of Saddle Rock	123,490	3.6%	3.6%	0.0%
Village of Thomaston	16,150	<u>0.5%</u>	<u>0.5%</u>	<u>0.0%</u>
		100.0%	100.2%*	-0.2%

\*More than 100% because of rounding.

D&B submitted its proposal for engineering services for Water Main Improvements for the proposed subdivision at Woodland Place. Approximately 650 feet of six-inch ductile iron pipe will be required to extend the water main. The proposed subdivision will include a total of three new water services and one new fire hydrant. Superintendent Graziano recommended that the Board approve the proposal. On the motion of Director Causin, seconded by Director Levy, by Resolution #13-03-07, the Board approved the not to exceed fee of \$26,000.00 for Water Main Improvements for the proposed subdivision at Woodland Place, providing that the Authority is fully reimbursed by the developer. The vote was 8 for, 0 against, 0 abstentions. A copy of the proposal is on file with the Secretary.

D&B submitted its proposal to provide engineering services for the preparation of contract documents and inspection service for a new well (Well 11A) to replace the existing Well 11. During the performance of the recent well pump rehabilitation project, D&B determined that Well 11 failed and it was not economically feasible to repair it or re-drill it in place. Therefore, a new well-must be constructed in close proximity to the existing well to replace it. Well 11 will be abandoned in-place in accordance with the requirements of the New York State Department of Environmental Conservation ("NYSDEC"). A new prefabricated building will be constructed to house the new well.

Because the new well is a replacement of the existing well and will be installed on the same site, although the well will draw from the Lloyd Aquifer, the NYSDEC informally informed D&B that it will require only a minor permit application so long as the capacity does not exceed the 1,050 gpm capacity of the existing well. The application will be submitted simultaneously to the NCDH for its review. Superintendent Graziano recommended that the Board approve the proposal. On the motion of Director Weinberg, seconded by Director Kreitzman, by Resolution #13-03-08, the Board approved the not to exceed fee of \$123,000.00 for engineering services for the preparation of contract documents and inspection services for Well 11A at Watermill Lane. The vote was 8 for, 0 against, 0 abstentions. A copy of the proposal is on file with the Secretary.

There were three bidders for the 2013/2014 contract for Hydrants, Valves, and Fittings; 1) Joseph G. Pollard Co., Inc., 2) T. Mina Supply Inc., and 3) Blackman Plumbing Supply Co., Inc. Each of those three bidders also had parts of the 2012/2013 contracts. There were seventeen categories of materials to be purchased. Joseph G. Pollard Co., Inc. was the lowest bidder for twelve of the categories, T. Mina Supply Inc. was the lowest bidder for three of the categories, and Blackman Plumbing Supply Co., Inc. was the lowest bidder for the remaining two categories. Based upon the lowest bids received for each category of material, Superintendent Graziano recommended splitting the contract among Joseph Pollard Co., Inc., T. Mina Supply Inc., and Blackman Plumbing Supply Co., Inc. The Authority's reservation of its right to award different items to different bidders, based upon the lowest unit prices bid for such items, was set forth in the bid package. The bid amount is based on estimated quantities. Actual quantities may be more or less than the estimate. If additional quantities are needed they may be purchased at the existing bid price. On the motion of Director Kreitzman, seconded by Director Loptakin, by Resolution #13-03-09 the Board approved splitting the 2013/2014 contract for Hydrants, Valves, and Fittings between Joseph Pollard Co., Inc., T. Mina Supply Inc., and Blackman Plumbing Supply Co., Inc. as the respective lowest responsible bidders for such items, as outlined in the Superintendent's memo of March 13, 2013. The vote was 8 for, 0 against, 0 abstentions. Copies of the bids and the Superintendent's memo are on file with the Secretary.

Howell Moskowitz of the Robert Kessler Agency gave the Board a brief overview of the Authority's Insurance.

On the motion of Director Levy, seconded by Director Celender, by Resolution #13-03-10, the Board adjourned for Executive Session at 6:30 p.m. The Board emerged from Executive Session at 7:00 p.m. On the motion of Director Causin, seconded by Director Levy, by Resolution #13-03-11, the Board approved Howard Miskin's request to continue to serve as Vice Chairperson of the Authority, but with no salary, as of April 1, 2013. The vote was 8 for, 0 against, 0 abstentions.

On the motion of Director Weinberg, seconded by Director Levy, by Resolution #13-03-12, the meeting was adjourned at 7:05 p.m.

The February Board of Directors Meeting is scheduled for:  
Monday, April 15, 2013 at 6:00 p.m.