

Final Minutes: February 11, 2014

MEETING OF THE BOARD OF DIRECTORS OF THE WATER AUTHORITY OF GREAT NECK NORTH HELD ON JANUARY 13, 2014, AT 50 WATERMILL LANE, GREAT NECK, NEW YORK.

PRESENT:

Michael C. Kalnick, Chairperson
Edward Causin, Director
Jean Celender, Director
Dr. Dan Levy, Director
Susan Lopatkin, Director
Steven Weinberg, Director

Village of Kings Point
Village of Great Neck Estates
Village of Great Neck Plaza
Village of Saddle Rock
Village of Kensington
Village of Thomaston

ALSO PRESENT:

Howard Miskin, Vice Chairperson
Robert Graziano, Deputy Chairperson
Gregory Graziano, Superintendent
Kathleen Friend, Treasurer
Stephen Moriarty, Assistant Superintendent
Robert McCormack, Supervisor, Water
Plant Operations
Lisa Schlichting, Secretary
Stephen Limmer, Counsel

Water Authority of Great Neck North
Water Authority of Great Neck North
Water Authority of Great Neck North
Water Authority of Great Neck North
Water Authority of Great Neck North
Water Authority of Great Neck North

Water Authority of Great Neck North
Ackerman, Levine, Cullen, Brickman &
Limmer, LLP
Dvirka & Bartilucci, Consulting Engineer

Bill Merklin

NOT PRESENT:

Carol Frank, Director
Ralph J. Kreitzman, Director

Town of North Hempstead
Village of Great Neck

The Board meeting was called to order at 6:03 p.m. Six members, (Chairperson/Director Kalnick, Directors Causin, Celender, Levy, Lopatkin, and Weinberg) were present, constituting a quorum.

On the motion of Director Levy, seconded by Director Causin, by Resolution #14-01-01, the Board acknowledged that the Minutes of the Board's December 9, 2013, meeting were reviewed by the Directors and were approved, with the addition of the word "for" on the last line of paragraph two on page four: (the Authority would have no obligation for). The vote was 6 for, 0 against, 0 abstentions.

On the motion of Director Levy, seconded by Director Celender, by Resolution #14-01-02, the Board acknowledged that the Abstract of Claims was reviewed by the Directors and the Abstract was approved. The vote was 6 for, 0 against, 0 abstentions. A copy of the Abstract is on file with the Secretary.

On the motion of Director Levy, seconded by Director Celender, by Resolution #14-01-03, the Board acknowledged that the Treasurer's Monthly Report was reviewed by the Directors and the Report was accepted. The vote was 6 for, 0 against, 0 abstentions. A copy of the Report is on file with the Secretary.

On the motion of Director Lopatkin, seconded by Director Causin, by Resolution #14-01-04, the Board reviewed and accepted the Notification from the Trustee that the account balances on hand as of December 31, 2013, met the Bond Resolution requirements. The vote was 6 for, 0 against, 0 abstentions. A copy of the Notification is on file with the Secretary.

Bill Merklin presented the Engineer's Report:

The Packed Tower Aeration Treatment System at Community Drive is fully operational. The Nassau County Department of Health ("NCDH") approved the drawings for the well head chlorination construction that is currently in use. Philip Ross Industries, Inc. is working on the punch list.

Work is underway for the Electrical Improvements for Well 10A at Ravine Road. Hinck Electrical Contractor, Inc. has completed the demolition and is waiting for the major equipment to be delivered.

D&B Engineers and Architects, P.C. ("D&B"), is working on the draft contract documents for the Rehabilitation of Well 11A at Watermill Lane. A 30 percent complete design meeting has been held and work is proceeding with the 60 percent design phase.

Bancker Construction Corp. completed work on the Water Main Improvements at Cricket Lane and Pond Road. D&B is working on a separate bid document for the Kings Point Road portion of the project, which is scheduled to begin in the spring.

The Water Main Improvements for the proposed Nassimi Property Subdivision at 102 Kings Point Road have been completed. D&B received NCDH approval to place the water main into service. The asphalt restoration will be performed in the spring.

Gregory Graziano presented the Superintendent's Report:

Superintendent Graziano submitted his draft of the Annual Performance Review for Calendar Year 2013 to the Board and stated that the Authority is in compliance with the Authority's Performance Measures. On the motion of Director Lopatkin, seconded by Director Weinberg, by Resolution #14-01-05, upon the recommendation of the Superintendent, the Board reviewed and approved the Annual Performance Review for 2013 and authorized its filing with the Authority Budget Office and its posting on the Authority's website. The vote was 6 for, 0 against, 0 abstentions.

The Superintendent advised the Board that Energy Curtailment Specialists, Inc. ("ECS") submitted its proposal to pay the Authority \$18,000.00 annually to have the Authority's generators on standby during the course of the year, so that they could be used to curtail the Authority's electric usage from LIPA in an emergency event. An additional \$0.40 per kilowatt hour would be paid to the Authority if, upon the request of ECS, the Authority turned its generators on. The Authority has the right to deny a request to turn the generators on. Superintendent Graziano recommended that the proposal be approved. On the motion of Director Levy, seconded by Director Causin, by Resolution #14-01-06, the Board approved the contract with Energy Curtailment Specialists, Inc. The vote was 6 for, 0 against, 0 abstentions. A copy of the proposal is on file with the Secretary.

D&B submitted its proposal for Engineering Services for the preparation of detailed drawings and construction observation for the installation of a Vigilant Engine & Hook & Ladder Co., Inc. ("VEH&L") dish antenna on the Weybridge Road elevated water storage tank. D&B will be working directly for the Authority and will prepare detailed drawings for the installation of the antenna and associated cables. The not to exceed fee is \$15,000.00. All costs will be reimbursed to the Authority by VEH&L. On the motion of Director Celender, seconded by Director Levy, by Resolution #14-01-07, the Board approved awarding the contract for Engineering Services for the installation of a VEH&L dish antenna on the Weybridge Road elevated water storage tank to D&B, at the not to exceed fee of \$15,000.00. The vote was 6 for, 0 against, 0 abstentions. A copy of the proposal is on file with the Secretary.

Superintendent Graziano advised the Board that both the Nassau County and Suffolk County Legislatures approved the resolution to form the Long Island Commission on Aquifer Protection ("LICAP"). LICAP is a non-legislative committee that cannot enact laws or policies for water suppliers. Nassau County and Suffolk County have seats on the board. The commission would be comprised of each county's executive branch, representatives of Nassau and Suffolk water suppliers, as well as the New York State Department of Environmental Conservation ("NYSDEC"), and the Nassau and Suffolk County Health Departments. The focus of the group would be to address groundwater issues facing both counties and to chart a coordinated approach to solving the issues identified. The hope is that the regional power of the LICAP members will encourage the NYSDEC to take a more active role in the issues facing Long Island water suppliers. The Superintendent has requested a seat on the Board and is waiting for a decision.

The Chairperson announced that the Authority had received the resignation of Ellen Birnbaum as the Director appointed by the Chief Executive of the Town of North Hempstead, and that Town of North Hempstead Superintendent Judi Bosworth had appointed Carol Frank to serve the balance of Ellen Birnbaum's two-year term as a Director for the Authority. The Directors noted their pleasure with the appointment.

Director Causin presented the Governance Committee Report:

Director Causin informed the Board that the Governance Committee reviewed the existing Mission Statement and Performance Measures, Procurement Policy, Investment Policy, and

Disposition of Property Policy, each of which had been distributed with the Board packet to the Directors in advance of the meeting for their review. After said review, the Committee, resolved to recommend to the Board of Directors that it readopt the existing Mission Statement and Performance Measures, Investment Policy, Procurement Policy, and Disposition of Property Policy without any modifications and submit them to the Authority Budget Office. The Committee also resolved to recommend to the Board of Directors that it reappoint Superintendent Gregory C. Graziano as the Contracting Officer.

- On the motion of Director Causin, seconded by Director Levy, by Resolution #14-01-08, the Board approved the re-adoption of the Mission Statement and Performance Measures for 2014. The vote was 6 for, 0 against, 0 abstentions.
- On the motion of Director Causin, seconded by Director Levy, by Resolution #14-01-09, the Board approved the re-adoption of the Procurement Policy and the designation of Gregory Graziano as the Contracting Officer for 2014. The vote was 6 for, 0 against, 0 abstentions.
- On the motion of Director Causin, seconded by Director Levy, by Resolution #14-01-10, the Board approved the re-adoption of the Investment Policy for 2014. The vote was 6 for, 0 against, 0 abstentions.
- On the motion of Director Causin, seconded by Director Levy, by Resolution #14-01-11, the Board approved the re-adoption of the Disposition of Property Policy for 2014. The vote was 6 for, 0 against, 0 abstentions.

Copies of the policies are on file with the Secretary and are posted on the Authority's website.

Director Causin reviewed the Annual Governance Committee Report with the Board and advised the Board that the Committee is satisfied that the Authority is following all necessary and appropriate procedures and rules, and that the Authority actively seeks cost saving and environmental efficiencies wherever possible. The Committee will continue to review the Authority's policies and procedures and to offer suggestions as necessary.

Satty, Levine & Ciacco, CPAs, P.C. ("SL&C"), submitted its outline for executing the Authority's Audit for the year ending December 31, 2013. Pursuant to the Authority's 2012 Agreement with SL&C, the cost for the 2013 Audit is \$14,000.00.

On the motion of Director Weinberg, seconded by Director Celender, by Resolution #14-01-12, the meeting was adjourned at 6:35 p.m.

The next Board of Directors Meeting is scheduled for:
Monday, February 10, 2014 at 6:00 p.m.