

Final: September 16, 2013

**MEETING OF THE BOARD OF DIRECTORS OF THE WATER AUTHORITY OF
GREAT NECK NORTH HELD ON AUGUST 26, 2013 AT 50 WATERMILL LANE,
GREAT NECK, NEW YORK**

PRESENT:

Michael C. Kalnick, Chairperson
Ellen Birnbaum, Director
Ralph J. Kreitzman, Director
Dr. Dan Levy, Director
Susan Lopatkin, Director

Village of Kings Point
Town of North Hempstead
Village of Great Neck
Village of Saddle Rock
Village of Kensington

ALSO PRESENT:

Robert Graziano, Deputy Chairperson
Gregory Graziano, Superintendent
Kathleen Friend, Treasurer
Lisa Schlichting, Secretary
Christopher Prior, Counsel

Bill Merklin

Water Authority of Great Neck North
Water Authority of Great Neck North
Water Authority of Great Neck North
Water Authority of Great Neck North
Ackerman, Levine, Cullen, Brickman
& Limmer, LLP
D&B Engineers and Architects, P.C.,
Consulting Engineer

NOT PRESENT:

Edward Causin, Director
Jean Celender, Director
Steven Weinberg, Director
Howard Miskin, Vice Chairperson
Stephen Moriarty, Assistant Superintendent
Robert McCormack, Supervisor, Water
Plant Operations

Village of Great Neck Estates
Village of Great Neck Plaza
Village of Thomaston
Water Authority of Great Neck North
Water Authority of Great Neck North
Water Authority of Great Neck North

The Board meeting was called to order at 10:10 a.m. Five members, (Chairperson/Director Kalnick, Directors Birnbaum, Kreitzman, Levy, and Lopatkin) were present, constituting a quorum.

On the motion of Director Kreitzman, seconded by Director Lopatkin, by Resolution #13-08-01, the Board acknowledged that the Abstract of Claims was reviewed by the Directors and the Abstract was approved. The vote was 5 for, 0 against, 0 abstentions. A copy of the Abstract is on file with the Secretary.

On the motion of Director Kreitzman, seconded by Director Lopatkin, by Resolution #13-08-02, the Board acknowledged that the Treasurer's Monthly Report was reviewed by the Directors and the Report was accepted. The vote was 5 for, 0 against, 0 abstentions. A copy of the Report is on file with the Secretary.

Bill Merklin presented the Engineer's Report:

The Nassau County Department of Health ("NCDH"), D&B Engineers and Architects, P.C. ("D&B"), and Philip Ross Industries, Inc. are investigating the cause of the bacteria that is being detected in the sample results at the new Packed Tower Aeration Treatment System. Philip Ross Industries, Inc. is working on the punch list.

D&B issued the Notice to Proceed to Hinck Electrical Contractor, Inc., for Electrical Improvements at Well 10A at Ravine Road. A pre-construction meeting has been scheduled. Work will commence after October 1, 2013.

D&B is addressing the comments that they received on the permit applications and design report from the New York State Department of Environmental Conservation and the NCDH for the Rehabilitation of Well 11A at Watermill Lane. D&B is waiting for authorization from the Authority prior to proceeding with the design.

Bids for the Water Main Improvements at Cricket Lane and Pond Road have been received. The Superintendent will report further on the matter in his report. D&B is working on a separate bid document for the Kings Point Road portion of the project.

D&B reviewed the Five Year Capital Plan with Superintendent Graziano and advised the Superintendent that it is acceptable. On the motion of Director Kreitzman, seconded by Director Lopatkin, by Resolution #13-08-03, the Board acknowledged that the Five Year Capital Plan was reviewed by the Directors and the Five Year Capital Plan was approved. The vote was 5 for, 0 against, 0 abstentions. A copy of the Five Year Capital Plan is on file with the Secretary.

Gregory Graziano presented the Superintendent's Report:

In 2012, the Authority awarded the annual contract for the supply of Sodium Hydroxide to JCI Jones Chemicals Inc., at \$.50 per dry pound, with options to renew in 2013 and 2014 with maximum increases of 20% in the cost per dry pound. There was no increase in 2013. JCI is increasing the price by 9% to \$.545 per dry pound for 2014. The additional annual cost of the increase is approximately \$1,439.70. Superintendent Graziano recommended approval of the renewal. On the motion of Director Kreitzman, seconded by Director Lopatkin, by Resolution #13-08-04, the Board approved the renewal of the 2014 contract for the supply of Sodium Hydroxide with JCI Jones Chemicals Inc. at the price of \$.545 per dry pound. The vote was 5 for, 0 against, 0 abstentions.

In 2012, the Authority awarded the annual contract for the supply of Poly Orthophosphate to Shannon Chemical Corporation with options to renew for 2013 and 2014. Shannon Chemical Corporation agreed to renew its 2014 contract for Poly Orthophosphate at its current price of \$10.77 per gallon. Superintendent Graziano recommended approval of the renewal. On the motion of Director Kreitzman, seconded by Director Lopatkin, by Resolution #13-08-05, the Board approved the renewal of the 2014 contract for the supply of Poly Orthophosphate with Shannon Chemical Corporation at the price of \$10.77 per gallon. The vote was 5 for, 0 against, 0 abstentions.

The annual contract for the Maintenance of Grounds was awarded in 2012 to R & R Landscaping, with options to renew for 2013 and 2014. R & R Landscaping agreed to renew its 2014 contract for the Maintenance of Grounds without a price increase. Superintendent Graziano stated that the company has had a good working relationship with the Authority and recommended approval of the renewal. On the motion of Director Kreitzman, seconded by Director Lopatkin, by Resolution #13-08-06, the Board approved renewing the 2014 contract for the Maintenance of Grounds with R & R Landscaping, at the estimated price of \$32,479.00. The vote was 5 for, 0 against, 0 abstentions.

Superintendent Graziano requested the Board's approval to sell, as surplus, a 2000 Chevrolet Astro Van with approximately 93,464 miles to the highest bidder, in "as is" condition. The Superintendent advised that the vehicle will not be replaced. The cost to the Authority to repair the vehicle exceeds the value of the vehicle to the Authority. The vehicle would be posted for auction online through GovDeals, Inc. On the motion of Director Kreitzman, seconded by Director Lopatkin, by Resolution #13-08-07, the Board approved selling the surplus 2000 Chevrolet Astro Van to the highest bidder in "as is" condition. The vote was 5 for, 0 against, 0 abstentions.

D&B obtained bids for the Water Main Improvements at Cricket Lane. Three bids were opened on August 12, 2013 in the Authority's offices:

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|-------------------------------------|--------------|
| 1. Bancker Construction Corp. | \$496,345.85 |
| 2. Merrick Utility Associates, Inc. | \$589,140.00 |
| 3. Roy Wanser, Inc. | \$618,180.00 |

Based upon its review of the bid proposals, D&B recommended that the contract be awarded to Bancker Construction Corp., as the lowest responsible bidder. Superintendent Graziano agreed with the recommendation. On the motion of Director Kreitzman, seconded by Director Lopatkin, by Resolution #13-08-08, the Board approved awarding the contract for the Water Main Improvements at Cricket Lane and Pond Road to Bancker Construction Corp., at its bid price of \$496,345.85. The vote was 5 for, 0 against, 0 abstentions. Copies of the bids are on file with the Secretary.

D&B submitted its amended proposal for engineering services for the preparation of contract documents and inspection for a new Well (11A) to replace the existing Well (11). The proposal is an amendment to the current agreement for this project. Based upon the Superintendent's review of D&B's 90 percent complete design, the scope of the work needed to be modified to include additional items. The modifications include installing the equipment on higher ground (outside of the area that has historically flooded), and containing all of the equipment in a single building, thereby improving operational efficiency. D&B will utilize the recently developed Project Design Review procedure which includes progress submittals and review meetings at the 30, 60, and 90 percent complete levels. The table below summarizes the not-to-exceed fees for the project, including the approved fees for D&B's current contract and the additional fees required to make the modifications.

Fee Description	Well Permitting	Detailed Design	Bidding & Construction	Total
Current Agreement	\$23,000	\$52,000	\$48,000	\$123,000
Additional Fees	NA	\$44,300	\$9,000	\$53,300
Total Fees	\$23,000	\$96,3000	\$57,000	\$176,300

Superintendent Graziano advised that the Authority was applying for a no-interest loan or grant to fund Well 11A and Well 10A. On the motion of Director Kreitzman, seconded by Director Lopatkin, by Resolution #13-08-09, the Board approved modifying the current agreement with D&B for Well 11A to increase the fee by \$53,500.00. The amended fee is \$176,300.00. The original fee was \$123,000.00. The vote was 5 for, 0 against, 0 abstentions. The proposal is on file with the Secretary.

The Superintendent reviewed the letter and invoice dated August 1, 2013, in the amount of \$2,950.37 from Jerry Landsberg, Chairman of the Board of Commissioners of the Great Neck Water Pollution Control District. The invoice is for the Authority's total payment toward the cost of the Water Main Offset work on East Shore Road, the balance of the cost to be paid by the Great Neck Water Pollution Control District. On the motion of Director Kreitzman, seconded by Director Lopatkin, by Resolution #13-08-10, the Board approved the Authority's contribution of \$2,950.37 towards the Water Main Offset on East Shore Road. The vote was 5 for, 0 against, 0 abstentions. A copy of the letter is on file with the Secretary.

The Superintendent and the Deputy Chairperson presented a proposal from CDM Smith to perform a site investigation at 290 Community Drive to address the operational issues related to bacteria contamination. The Deputy Chairperson stated that the Superintendent is in the process of adding chlorine at each of the three wells at Community Drive. This will help eliminate the potential for future bacteria growth between the wells and their associated treatment. The cost for the first phase of the investigation and ensuing report is \$4,000.00. On the motion of Director Kreitzman, seconded by Director Lopatkin, by Resolution #13-08-11, the Board approved the acceptance of the CDM Smith proposal to perform a site investigation at 290 Community Drive, at the not to exceed fee of \$4,000.00. The vote was 5 for, 0 against, 0 abstentions. The proposal is on file with the Secretary.

On the motion of Director Kreitzman, seconded by Director Lopatkin, by Resolution #13-08-12, the meeting was adjourned at 10:30 a.m.

The next Board of Directors Meeting is scheduled for
Monday, September 16, 2013 at 6:00 p.m.