

Final: May 20, 2015

**MEETING OF THE BOARD OF DIRECTORS OF  
THE WATER AUTHORITY OF GREAT NECK NORTH  
HELD ON APRIL 20, 2015,  
AT 50 WATERMILL LANE, GREAT NECK, NEW YORK.**

**PRESENT:**

Michael C. Kalnick, Chairperson  
Edward Causin, Director  
Jean Celender, Director  
Carol Frank, Director  
Ralph J. Kreitzman, Director  
Dr. Dan Levy, Director  
Susan Lopatkin, Director  
Steven Weinberg, Director

Village of Kings Point  
Village of Great Neck Estates  
Village of Great Neck Plaza  
Town of North Hempstead  
Village of Great Neck  
Village of Saddle Rock  
Village of Kensington  
Village of Thomaston

**ALSO PRESENT:**

Robert Graziano, Deputy Chairperson  
Gregory Graziano, Superintendent  
Christine Skrypek, Treasurer  
Stephen Moriarty, Assistant Superintendent  
Robert McCormack, Supervisor, Water  
Plant Operations  
Lisa Schlichting, Secretary  
Benjamin Kaplan, Counsel  
Bill Merklin

Water Authority of Great Neck North  
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Ackerman, Levine, Cullen, Brickman & Limmer, LLP  
Dvirka & Bartilucci, Consulting Engineer

**NOT PRESENT:**

Howard Miskin, Vice Chairperson

Water Authority of Great Neck North

The Board meeting was called to order at 6:00 p.m. Eight members (Chairperson/Director Kalnick, Directors Causin, Celender, Frank, Kreitzman, Levy, Lopatkin, and Weinberg) were present, constituting a quorum.

On the motion of Director Levy, seconded by Director Kreitzman, by Resolution #15-04-01, the Board acknowledged that the Minutes of the Board's March 16, 2015, meeting were reviewed by the Directors and were approved. The vote was 8 for, 0 against, 0 abstentions.

On the motion of Director Levy, seconded by Director Causin, by Resolution #15-04-02, the Board acknowledged that the Abstract of Claims was reviewed by the Directors and the Abstract was approved. The vote was 8 for, 0 against, 0 abstentions. A copy of the Abstract is on file with the Secretary.

On the motion of Director Levy, seconded by Director Kreitzman, by Resolution #15-04-03, the Board acknowledged that the Treasurer's Monthly Report was reviewed by the Directors and the Report was accepted. The vote was 8 for, 0 against, 0 abstentions. A copy of the Report is on file with the Secretary.

On the motion of Director Levy, seconded by Director Causin, by Resolution #15-04-04, the Board acknowledged that the Revenue and Expenses Quarterly Report was reviewed by the Directors and the Report was accepted. The vote was 8 for, 0 against, 0 abstentions. A copy of the Report is on file with the Secretary. Director Levy requested that any additional revenue collected by the Authority be shown in greater detail, in either monthly or quarterly reports. The Superintendent and Treasurer will discuss the most efficient way to furnish the information going forward.

On the motion of Director Levy, seconded by Director Lopatkin, by Resolution #15-04-05, the Board reviewed and accepted the Construction Work in Progress Budget vs. the Actual Report for the period ended March 31, 2015. The vote was 8 for, 0 against, 0 abstentions.

Bill Merklin presented the Engineer's Report:

The Contractor has completed the final punch list items for the Electrical Improvements for Well 10A at Ravine Road. D&B Engineers and Architects, P.C. ("D&B") is working with the New York State Environment Facilities Corporation's ("EFC") to obtain the required Minority and Women Owned Business Enterprises ("MWBE") waiver for the Construction Contract. The MWBE waiver for the Engineering Contract has been obtained from the EFC.

Provisions that are required for the EFC funding have been included in the contract documents for the Rehabilitation of Well 11A at Watermill Lane. D&B is reviewing the comments that the New York State Department of Health's ("NYSDOH") sent back on the contract documents. The construction contract will be advertised for public bidding upon receipt of approval of the contract documents from the NYSDOH and EFC. The MWBE waiver for the Engineering Contract has been obtained from the EFC.

The Contractor has completed work on the Water Main Improvements on Martin Court and Grassfield Road. The Contractor has begun work on Kings Point Road.

Design work has been completed for the Woodland Place Development Water Main Improvements and the contract for construction will be publically bid in the spring of 2015. The work is dependent on the developer's schedule and the receipt of required permits.

D&B is working with the Authority to negotiate an agreement to pay the cost of structural enhancements on the catwalk and handrails that are required to support their equipment for the Weybridge Road Tank with the cellular carriers.

D&B is working with WAGNN to retain contractors to perform emergency repairs to the Well 2A Building in order to return Wells 2A and 11 to service before the summer. The Superintendent will report further on this in his report.

Gregory Graziano presented the Superintendent's Report:

Superintendent Graziano requested the Board's approval to sell vehicles and miscellaneous items, under \$5,000.00 in value, as surplus, on Government Deals without specific Board permission in each case. The Authority's Policy for the Disposition of Property defines "Property" to mean: 1) Personal property in excess of \$5,000.00 in value; 2) Real property, regardless of value; and 3) Any inchoate or other interest in such property, to the extent that such interest may be conveyed to another person for any purpose, excluding an interest securing a loan or other financial obligation of another party. Accordingly, because vehicles are "personal property", if they do not exceed \$5,000.00 in value, they are not subject to the Disposition of Property Policy. On the motion of Director Kreitzman, seconded by Director Lopatkin, by Resolution #15-04-06, the Board authorized the selling of vehicles and miscellaneous items, under \$5,000.00 in value, as surplus, on Government Deals without specific Board permission in each case. The vote was 8 for, 0 against, 0 abstentions.

Based upon the lowest bids received for each category of material, Superintendent Graziano recommended splitting the Hydrants, Valves, and Fittings contract among Ferguson Waterworks (formerly Joseph Pollard Co., Inc.), T. Mina Supply, Inc., and Blackman Plumbing Supply, Inc. Ferguson Waterworks was the lowest bidder for thirteen categories, T. Mina Supply, Inc., was the lowest bidder for three categories, and Blackman Plumbing Supply, Inc. was the lowest bidder for three categories. The Authority's reservation of its right to award different items to different bidders, based upon the lowest unit prices bid for such items, was set forth in the bid package. The bid amount is based on estimated quantities. Actual quantities may be more or less than the estimate. If additional quantities are needed they may be purchased at the existing bid price. On the motion of Director Levy, seconded by Director Kreitzman, by Resolution #15-04-07, the Board approved splitting the 2015/2016 contract for Hydrants, Valves, and Fittings between Ferguson Waterworks, T. Mina Supply, Inc., and Blackman Plumbing Supply, Inc. as the respective lowest responsible bidders for such items, as outlined in the Superintendent's memo of April 2, 2015. The vote was 8 for, 0 against, 0 abstentions. Copies of the bids and memo are on file with the Secretary.

The Authority received proposals for Engineering Services for Phase 1 of the Well 5 Storm Mitigation Improvements from CDM Smith and from D&B. CDM Smith's fee was \$88,595.00. D&B's fee was \$50,600.00. Superintendent Graziano recommended approving D&B's proposal, as the lowest responsible bidder. D&B's not-to-exceed fees are:

Task Description	Fee
Engineering Investigation Report, Site Survey, Hazardous Waste Survey, Permitting and Engineering	\$40,000
Base Cost for Contractor Work	\$6,900
Additional Cost for Well Cleaning and Second Video Inspection, if Required	\$3,700
<b>Total</b>	<b>\$50,600</b>

MWBE Participation Schedule:

Name of Firm	Task Description	Approx. Fee	Approx. % of Fee
New Habitat Architecture & Design, P.C.	Wetlands Delineation, Utility Markout, Topographic Survey and FEMA Elevation Certification	\$8,775	17.3%
Quality Environmental Solutions & Technologies, Inc.	Asbestos and Lead Survey	\$4,000	7.9%
<b>Total</b>		<b>\$12,775</b>	<b>25.2%</b>

On the motion of Director Lopatkin, seconded by Director Levy, by Resolution #15-04-08, the Board approved D&B's proposal for Engineering Services for Phase 1 of the Well 5 Storm Mitigation Improvements. The vote was 8 for, 0 against, 0 abstentions. Copies of the proposals are on file with the Secretary.

On March 31, 2015, a Water Authority employee, while using a backhoe to remove a fire hydrant from a pile of debris, accidentally rolled the backhoe into the Well 2A building. When the backhoe went through the building the wall collapsed, creating a spill of approximately 700 gallons of caustic soda. The emergency eye wash station was also damaged, which caused a water leak inside the building. Both the New York State Department of Conservation and the Nassau County Department of Health were called to the site. The nature of the spill necessitated that a Chemical Spill Response Company be called in to safely contain and remove the chemicals. At all times the spill was contained inside the building since the building was partially below grade. D&B was also called in and is currently working to secure the building and to get Wells 2A and 11 operational by the end of the month. A claim has been filed with the Authority's Insurance Carrier and reimbursement of all associated expenses will be negotiated.

On the motion of Director Levy, seconded by Director Lopatkin, by Resolution #15-04-09, the Board adjourned to go into Executive Session to discuss confidential personnel matters at 6:45 p.m. The Board emerged at 7:00 p.m. Chairman Kalnick announced that no action had been taken and no minutes would be produced.

On the motion of Director Lopatkin, seconded by Director Celender, by Resolution #15-04-10, the Board authorized the Superintendent to hire a Civil Engineer, in accordance with all relevant rules of the Nassau County Civil Service Commission, to be compensated at an annual rate of pay between \$110,000.00 and \$140,000.00, depending upon the person's training and experience, and to receive all of the benefits currently provided to the Authority employees. The vote was 8 for, 0 against, 0 abstentions.

The meeting was adjourned at 7:05 p.m.

Approved by Secretary:



Date:

